

To: Jenkins, Laura Flynn[Jenkins.Laura@epa.gov]
From: Bruinsma, Daniel
Sent: Tue 8/11/2015 9:55:37 PM
Subject: RE: PPL Schedule

.....
>>>>>>

Ok, thanks, I will first see if I am able to change you from 5/4/9 to the maxiflex.

From: Jenkins, Laura Flynn
Sent: Tuesday, August 11, 2015 3:54 PM
To: Bruinsma, Daniel
Subject: RE: PPL Schedule

No, that's no longer correct. I was approved for Maxi-Flex several weeks ago but Jim has been unable to change my schedule. I was previously on the 5/4/9 schedule but that changed when I transferred to Region 8.

Laura Jenkins

Media Officer

USEPA-Region 8

1595 Wynkoop St.

Mailcode: 8-OC

Denver, CO 80202

Landline: 303-312-6256

Cell: 202-360-8453

Fax: 303-312-6961

From: Bruinsma, Daniel
Sent: Tuesday, August 11, 2015 3:34 PM
To: Jenkins, Laura Flynn
Subject: RE: PPL Schedule

Laura,

First I want to confirm that the 5/4/9 with the first Friday off and the second your eight hour day.

Sunday – Saturday week 1

0 9 9 9 9 0 0

Sunday – Saturday week 2

0 9 9 9 9 8 0

Dan

From: Jenkins, Laura Flynn
Sent: Tuesday, August 11, 2015 2:50 PM
To: Bruinsma, Daniel
Subject: RE: PPL Schedule

Thanks, I appreciate your help.

Laura Jenkins

Media Officer

USEPA-Region 8

1595 Wynkoop St.

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Denver, CO 80202

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From: Bruinsma, Daniel
Sent: Tuesday, August 11, 2015 2:49 PM
To: Jenkins, Laura Flynn
Subject: RE: PPL Schedule

Laura,

Received and I will review and let you know what I can fix.

Dan

From: Jenkins, Laura Flynn
Sent: Tuesday, August 11, 2015 2:45 PM
To: Bruinsma, Daniel

Subject: RE: PPL Schedule

Dan:

I cut-and-pasted the thread below. I don't actually understand exactly what has to happen but maybe you can decipher from this thread.

I'm knee deep in Gold King Mine and just know this needs to be fixed and the people at the HR Help Desk are less than helpful. ☹

Laura Jenkins

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Denver, CO 80202

Landline: 303-312-6256

Cell: 202-360-8453

Fax: 303-312-6961

Nonresponsive

Nonresponsive

Sent: Tuesday, August 11, 2015 1:35 PM
To: HRPayHelp; Brown, Janet
Cc: Portillos, Christine; Lippincott, Jim
Subject: FW: PeoplePlus Routing to Former Supervisor
Importance: High

Janet and/or HR Help Desk:

Please see thread below and let me know ASAP what needs to happen to get this resolved.

I'm supporting the Gold King Mine response and NEED to be able to accurately report my time in PeoplePlus but am STILL not appearing on my timekeeper's list. I was placed in a static group for Paula to approve my time but Jim needs to change my schedule but doesn't have access.

This needs to be resolved IMMEDIATELY so please let me know what – if anything – you need from me, my timekeeper, my supervisor, R8 HR and/or anyone else so this can get resolved. I transferred to Region 8 effective 7/12 so this has been dragging on for a month.

My supervisor is Paula Smith and my timekeeper is Jim Lippincott. If you need anything else, please let me know.

Thanks,

Laura Jenkins

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